

April 1, 2021

Dear Grower,

Your 2021 Field Application is enclosed. Be sure to fill in all blanks completely except for the field number column, which we will assign in the office. Also, please enclose your check for the total amount, including the \$150.00 Membership Fee (unless you have already paid the fee for 2021). **Note: field fees increased in 2020 – please see the attached 2021 Fee Schedule.** Please remember that field inspection fees are due with your application. **The CSGA Board has ruled that fields will not be walked until the CSGA Office has received a complete application with payment.**

When you draw your field maps, please use the separate field map sheet. Draw the map so that a person who has never been to your farm could find the field. Please do not leave the mapping portion blank or indicate that someone will show the inspector where the field is. A good map is needed in case the inspector cannot meet with you. **Also, if you know the GPS coordinates of your field, please include those on the Application.**

Also, be sure to include proper source information for the planted seed (bag tag, copy of bulk sales certificate, or transfer form). This documentary information is required by section IV. of the General Standards.

As always, it is your responsibility to make sure the fields are in good shape before the inspector arrives. It is important to call the Office **10-14 days** before your fields are ready for harvest, so we can have an inspector there in a timely manner.

The Colorado Seed Growers Association is committed to promoting quality seed, and it is imperative for the fields to be in good shape. Please do not include any fields that you do not intend to properly manage for the production of high quality seed. If you feel your weed control program is not up to standard by the time of inspection, you may cancel the field and be refunded your field inspection fees. **Note:** Inspection fees cannot be refunded once the Inspector has walked the field, except in cases of natural disaster (i.e. hail).

Thanks for your hard work in maintaining the credibility and high standards associated with Colorado Certified Seed. We are looking forward to working with you and hope you have a great growing season!

Sincerely,

Linda M. Munk

Linda M. Munk
Certification Manager, Colorado Seed Growers Association

Note: Are you registered with the State of Colorado? Anyone who sells seed in the State of Colorado must be a Registered Seed Dealer! See Attached CDA Form!

Rick Novak (field consultant) Cell # 970-219-5203
Linda Munk Cell # 970-219-5204

Deadlines for Applications

Alfalfa, Clover & Grasses	May 1	Canola & I Hemp	June 15
Fall Sown Small Grains	May 22	Beans	July 10
Spring Sown Small Grains	June 1	Millet	Aug 1

APPLICATION FOR FIELD INSPECTION

Colorado Seed Growers Association (CSGA)

CSU, Department of Soil & Crop Sciences, Fort Collins, CO 80523-1170. (970) 491-6202 Fax 970-491-1173

This form is an application for membership in the Colorado Seed Growers Association and request for inspection of certifiable seed fields. Each grower should read and understand the Colorado Seed Certification Standards Handbook that describes the general standards which are basic to seed certification and specific standards for certification of each crop.

Applicant:

INSTRUCTIONS

1. **Apply by the dates given.** A late application fee of \$30 per field will be charged for applications received after these dates.

Alfalfa, Clover, & Grasses	May 1	Canola	June 15
Fall Sown Cereals	May 22	Beans	July 10
Spring Sown Small Grains	June 1	Millet	August 1

Please list each field separately!

2. **Enclose a tag or other proof of seed source.**
3. Enclose with this form the required membership and inspection fees. **No inspections will be made until all fees are paid.**
4. Be sure to sign your application and send a signed copy to CSGA and keep a second copy for your records.
5. Show location of field and indicate field identification on MAP (included). Include GPS coordinates if you know them.

Field No.	Crop/Variety	Acres	Irr./Dry-land I or D	Class (B, F, R, or C)		Seed Source	Cropping History		Field County / Legals	Fees
				Plan- ted	Prod- uced		Last Year	2 Years Ago		

I hereby apply for membership in the Colorado Seed Growers Association for the current year and for field inspection of the fields listed on this application. The undersigned affirms that standards, regulations and procedures published by the Colorado Seed Growers Association will be followed in producing, processing and handling seed from the fields included in this application. I also agree to abide by the Constitution and ByLaws of the CSGA.

Sub-total	
Membership	
Late Fees	
Total	

Signature of Applicant

Date

Office use only

Date Rec'd	Check #	Amount	Invoice #
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Colorado Seed Growers Association Fee Schedule

2021 Fees

Field Inspection Fees (Per Acre)	Dry Land	Irrigated
Small Grains & Millet	\$4.40	\$7.15
Canola		\$8.25
Alfalfa & Small Seed Legumes	\$1.95	\$2.85
Beans	\$4.50	\$7.50
Grasses	\$1.95	\$4.95
Bluegrass	\$3.85	\$3.85
Seedling field \$35.00		
Hybrids	\$6.60	\$6.60
Industrial Hemp \$500.00/Field	+ \$20.00/Acre	
Crops not listed	Contact CSGA Office!	
Re-Inspection	Contact CSGA Office!	
Seedling inspection on perennial crops where no seed harvest is expected:		
<i>Per Field</i>	\$9.50	\$9.50
Wildland Collected Seed		
<i>Per Collection Site</i>	\$25.00*	\$25.00*
Bin Inspection (For Goatgrass Removal)	\$50.00**	\$50.00**
 <i>Minimum Charge Per Field</i>	 \$10.00	 \$10.00

*Collection site fee is \$25.00/site applied for, plus .50 cents/mile and \$20.00/hour fee where applicable.

**Bin inspections to determine goatgrass removal from lots found to have goatgrass in the field shall be assessed at a minimum of \$50.00, but may be charged actual cost per CSGA Office discretion.

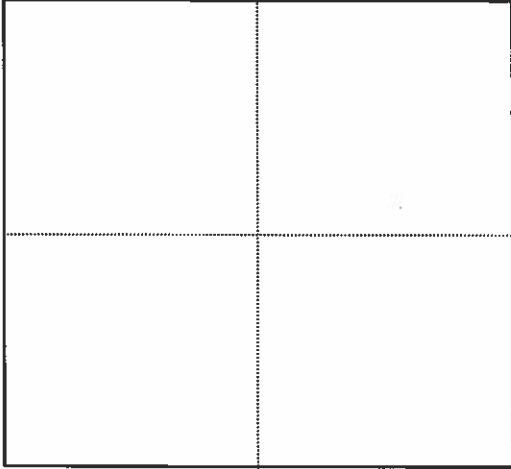
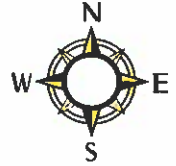
General Fees	Amount
Membership Fee	\$150.00 per year
Certification Tags	\$ 0.08 each
Bean Certification Tags	\$ 0.33 each
Bulk Sales Certificates (printed)	\$ 1.00 each
Bulk Sales Certificates (online)	\$ 0.50 each
Late Application Fees	\$ 30.00 per field

Conditioner Fees	
Class I (does not include membership fee)	\$50.00 per year
Class V (does not include membership fee)	\$25.00 per year

Deadlines for Applications	
Alfalfa, Clover & Grasses May 1	Canola & I Hemp June 15
Fall Sown Small Grains May 22	Beans July 10
Spring Sown Small Grains June 1	Millet August 1

Field Inspection Maps

Each large square represents one section (640 acres). Dotted lines divide each section into quarters (160 acres). Please provide as detailed a map as possible. Provide county, township, range and section numbers below each diagram as well as nearest cross roads. Show landmarks such as tree lines, buildings, and adjacent fields to help inspector locate fields. Write the field identification/variety in each field. Provide GPS coordinates if you have them.

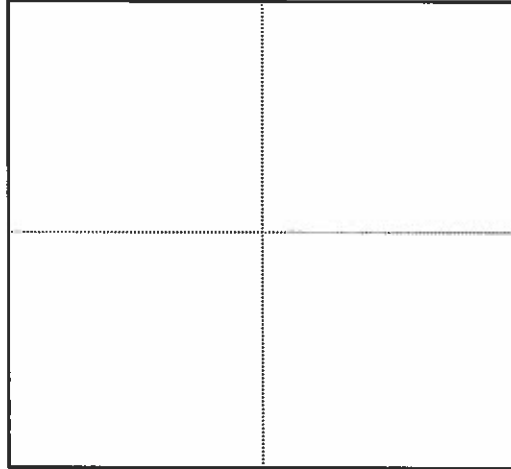


County _____

Township No. _____ Range No. _____

Section _____

Cross Roads (draw on map) _____

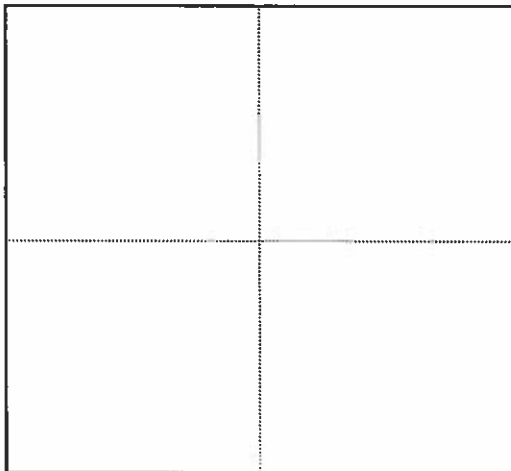


County _____

Township No. _____ Range No. _____

Section _____

Cross Roads (draw on map) _____

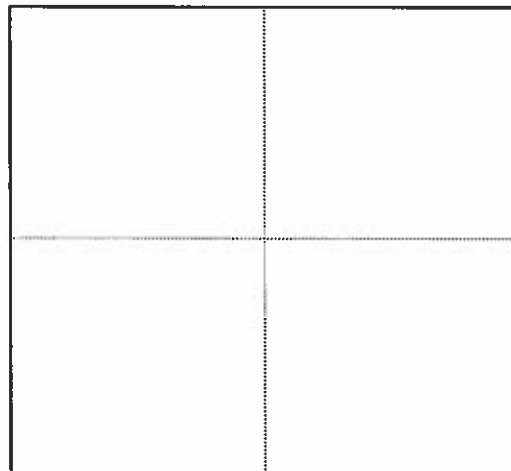


County _____

Township No. _____ Range No. _____

Section _____

Cross Roads (draw on map) _____



County _____

Township No. _____ Range No. _____

Section _____

Cross Roads (draw on map) _____



Retail Seed / Seed Label Registration Application

305 Interlocken Parkway, Broomfield, CO 80021
P 303.869.9071 | F 303.466.2860 | www.colorado.gov/ag/dpi

Cash Codes:
 6700: Seed Registration
 6710: Late Fee/Penalty

Annual Seed Registration Valid: March 1-Feb 28 • Renew early next year! *Renewal Fees Double on March 1*

1 Contact Information

Business Name: _____

NOTE: Name must be an exact match to what appears in the Colorado Secretary of State registry.

Sales Location Name or DBA: _____

Business Physical Address: _____

Required

County: _____

City: _____ State: _____ Zip: _____ Phone: _____

Account Email: _____ Website: _____

Business Mailing Address: _____

If different from above

City: _____ State: _____ Zip: _____ Phone: _____

Label / Farmer Label Business Name: _____

If different from above

Label Business Address: _____

City: _____ State: _____ Zip: _____ Add'l Info: _____

A separate application is required for additional location registrations (see section 3 for fees).

2 This business is licensed with the Colorado Secretary of State (SOS) as a:

- Corporation
 S Corp
 LLC
 Partnership
 Government Entity
 Sole Proprietor
 Other _____

NOTE: If this business is *not registered* with the Colorado Secretary of State, Proof of Identity must be provided by submitting a Citizenship/Immigration Verification form <https://bit.ly/38RgZgU> or email nursery@state.co.us.

3 Fee(s) Select Business Registration type(s) below: Check all that apply. Pay ONLY the highest of all registration amount(s) selected

- Seed Labeler Registration Fee - \$519.00
 Farmer Seed Labeler Registration Fee - \$130.00
 Custom Seed Conditioner Registration Fee - \$519.00
 Retail Seed Dealer Registration Fee - \$130.00

* **Additional Location / Label** Check appropriate box below.

One application for each location. Same business name, different address.

- Seed Labeler \$75.00
 Custom Seed Conditioner \$75.00
 Farmer Seed Labeler \$43.00
 Retail Seed Dealer \$43.00

4 List person(s) authorized to communicate with CDA regarding this account and who may also receive and accept service of summons and legal notices of all kinds

for the applicant in the state of Colorado: _____

Full Name

Title

Complete Address

5 Signature I hereby make application to be registered to sell seed in the State of Colorado pursuant to the Colorado Seed Act, Title 35, Article 27 C.R.S., as amended. I state that under penalty of perjury in the second degree, as defined in Section 18-8-503, C.R.S., that the information contained in this application is true and correct to the best of my knowledge. I understand that under the Colorado Seed Act providing false information is grounds for denial, suspension, or evocation of a seed registration.

Date

Print Name

Title

Required Applicant Signature

6 Submit Registration Fee with Completed Application

Electronic submission to nursery@state.co.us preferred. Once sent, contact us to make electronic payment. If UNABLE to SUBMIT ELECTRONICALLY Mail to: CDA Attn: Nursery Program 305 Interlocken Pkwy., Broomfield, CO 80021. Application and/or payment sent in the mail will experience processing delays. Please make checks payable to the Colorado Department of Agriculture. If you have difficulty or have questions, please contact us.

Additional Information: Application shall be made by each individual, corporation, partnership, association, government agency, or other legal entity in business as a Seed Labeler, Custom Seed Conditioner, Farmer Seed Labeler and/or Retail Seed Dealer. REGISTRATION FEES: The registration fees shall be charged in accordance with the fee schedule above, except that each person who was registered in the previous year and fails to apply by the last day of February shall pay double the prescribed fee. DISCLAIMER: This seed registration is not a certification of seed. Renewal deadline. Renewal deadline is the last day of February, annually and can be done online using [Ag license](#).